

- 9690

No.SMS-1/2023-24-RDD-
Government of Himachal Pradesh
Rural Development department

From:

The Director –cum- Commissioner, MGNREGS
Rural Development Department
Himachal Pradesh, Shimla-9.

To

The Deputy Commissioner –cum-
District Programme Coordinator, Hamirpur
District, Hamirpur

Dated: Shimla-171009, the 26 Nov, 2024.

Subject: -

Procurement of material under MGNREGS.

Sir,

This is with reference to the letter No.5086 dated 13th September, 2024 received from the Block Development Officer–cum-Programme Officer, MGNREGS, wherein certain clarifications have been sought regarding material procurement under MGNREGA and responsibilities of various officers/officials in respect of the same. The matter has been examined in detail in this office in light of the provisions of the Annual Master Circular and other guidelines issued by this Department from time to time. The point wise clarifications on various issues pertaining to the procurement of material under MGNREGS as sought are as under:

- 1. Responsibility of Accountant and BDO for material related payments and SoP to be observed at Block level:** That with regard to point No. 4.1 of the above referred letter, it is stated that detailed instructions for the procurement of material and payment thereof already stands issued vide this department's letter No.SMS-3/2015-16/RDD/MGNREGA-MIS dated 29th April, 2015 (Copy enclosed). The said instructions are still in operation. Even Annual Master Circular issued under MGNREGS 2024-25 at Chapter 7.1.7, clearly provides for the procedure w.r.t. procurement of material under the scheme. Regarding the issue concerning advance payments, it is clarified that even though Annual Master Circular at 7.1.7 describes in detail the processes to be followed, the same have also been reiterated vide this department's Letter No-SMS-1/2024-25/RDD/MISC dated 10-09-2024. The Department has entrusted the

responsibility of authorizing payments to the Accountant and BDO so as to keep a check on the lower-level functionaries who are uploading and proposing such payments. As such, they are expected to check the veracity of the transaction before according authorization to make the payment.

No advance payment for material can be made except in case of payment for cement to be procured from HP State Civil Supplies Corporation. In case any advance payments are detected, both the employees generating material list for such advance payments and officers/ officials authorizing such advance payments shall be held responsible. The BDOs-cum-Programme Officers MGNREGS shall adopt the following procedure for checking release of payments under material component:-

- i. Material list should be generated only after labour muster rolls have been cleared for payment i.e. wage payment must precede the payment of material for that work [Master Circular, para 7.1.7(f)].
- ii. Payment of wage is to be made based on measurement taken at worksite by technical personnel within 3 days of closure of muster roll as per para 16 of Schedule –I of MGNREG Act,2005. As per para 7.12.4 of Master Circular, each muster roll should be assessed. Therefore, material list shall be generated only after ensuring measurement of each muster roll of the work.
- iii. Whenever material list is generated by the GRS/ Panchayat Secretary, the copy of bill/vouchers and material list should be forwarded to the BDO-cum-PO through email.
- iv. Such copy of bill/vouchers should contain certificate to the effect that, the actual material has been purchased and entered at specified page no of Stock Register and all codal formalities have been observed in procurement of material and has been consumed against the same work.
- v. It should also be ensured that the material purchased has been consumed against the work for which the same was purchased.

2. **Clarification regarding advance payment:** That for point No. 4.2 of the above referred letter, it is again clarified that payment for material should be made only after material has been consumed. Annual Master Circular 24-25 at paragraph 7.1.7 (e) clearly states that “excess procurement of material should be avoided. The material must be ordered for delivery at such a time that it can be consumed soon after its delivery. In no case the material procured should be lying idle for more than a month after its supply”.

In addition to this, the department's letter No-SMS-1/2024-25/RDD-MISC dated 10-09-2024 clearly states that no advance payment will be made for the procurement of material under MGNREGS. The concerned BDO cum PO will ensure that payment for the material procured will be done only after the labour muster rolls have been cleared for payment. However, the payment of cement will continue to be made as per the earlier instructions issued by the department on Proforma bill. After completion of work and also closure of muster rolls, no material can be purchased but payments can be made for material purchased prior to closure of muster rolls /work & actually consumed in the work.

3. That w.r.t. point No. 4.3 of the above referred letter, the provision contained in Annual Master Circular 24-25 at para 7.1.7 (f) clearly specifies that “the payment for the material procured shall commence only after the labour muster rolls have been cleared for payment.” There is no confusion w.r.t. word “muster rolls” as the same has been used in the context of work wherein, each muster roll is required to be assessed and paid accordingly. Hence, the payment of material should be as per the assessment of muster roll and not on the basis of assessment of work.

It is further emphasized that the consumption of material should be entered in measurement book and stock register positively before any payment is made. In this regard instructions issued vide this department's letter dated 18th May, 2017 should be strictly adhered to (Copy enclosed).

4. For point No. 4.4 of the above referred letter, it is brought out that as per the Annual Master Circular 24-25 at 7.1.7 (b) "all procurement orders must be approved by the competent state government official on whom such financial powers are vested. In no case, shall such a functionary be below the rank of Block Development Officer. Such financial powers shall not be delegated further." In accordance with this, the responsibility to authorize payments in respect of procurements done for MGNREGA works has already been entrusted to BDOs and therefore BDO must check genuineness of procurement & its consumption before authorizing payments and ensure that excess, fake/bogus or advance payments are not made.

5. Lastly w.r.t. point no. 4.5 of the above referred letter, it is brought out that the purchase of material/ items which are used across entire block should be done in accordance with the provisions of HPFR, 2009 and also HP Panchayati Raj Financial Rules, 2012.

In addition to the above, other directions issued by the department w.r.t. purchase of material are further reiterated:

1. That 60:40 wage material ratio must be maintained at Block level for all works.
2. That for Individual works 60:40 will be maintained work-wise. The 60:40 wage material ratio must also be examined at the time of granting technical sanction for the works and if there is any increase in the material cost (exceeding 40%), the source from which this increased cost will be met must also be mentioned in this estimate clearly.
3. In case of Individual works 60:40 wage material ratio will compulsorily be maintained and material will be restricted corresponding to the actual wage payment and excess payments if any released to the individual beneficiary, in such case BDO shall be responsible for the lapse and payment will be recovered from the drawing and disbursing officer.
4. The Block Programme Officer at block level and District Programme Coordinator (MGNREGA) at district level shall review the wage material ratio regularly and ensure that this ratio remains within desired level.

5. Beside this, the Takniki Sahayaks and Junior Engineers should be tasked to review the wage material ratio on regular basis so that 60:40 wage material ratio is maintained at the Block level.
6. The items/ material proposed to be procured should strictly be for the permissible works under Mahatma Gandhi NREGS.

Since procurement of material is one of the most important components of MGNREGS implementation, it is requested that the concerned officers must be directed to ensure that above directions/ clarification of the department are implemented in letter and spirit. Besides this, it is also requested that in future if any such observation/ clarification is required at the BDO – cum- PO level, the same should be routed through the office of DC – cum- District Programme Coordinator.

Yours faithfully,

Director-cum-Commissioner MGNREGS,
Rural Development Department,
Himachal Pradesh, Shimla-9

9691-9820
Endst. No. Shimla -9

Dated 26 Nov, 2024

Copy to:-

1. All the Deputy Commissioner cum-District Programme Coordinator (MGNREGS), in Himachal Pradesh (except Hamirpur) for information and necessary action please.
2. All the ADC/ADM cum- Project Director, in Himachal Pradesh for information and necessary action please.
3. The Executive Engineer State H.Q., Mandi & Kangra for information and necessary action please.
4. All the District Development Officer, in Himachal Pradesh for information and necessary action please.
5. All the Block Development Officer – cum - Programme Officer (MGNREGS) in Himachal Pradesh for information and necessary action please.

Director-cum-Commissioner MGNREGS,
Rural Development Department,
Himachal Pradesh, Shimla-9,

No.SMS-3/2015-16/RDD/MGNREGA-MIS--
Rural Development Department
Government of Himachal Pradesh

From:

Pr. Secretary (RD).
to the Government of Himachal Pradesh

To

1. All the Deputy Commissioners-cum-District Programme Coordinators (MGNREGA), Himachal Pradesh
2. All the Deputy Directors -cum- Project Officers, DRDAs Himachal Pradesh
3. All the Block Development Officers-cum-Block Programme Officers (MGNREGA) In Himachal Pradesh

Dated: Shimla-171009

29th April, 2015

Subject: -

Implementation of eFMS under MGNREGA-MIS Clarification thereof.

Sir/Madam,

In pursuance of the instructions issued by Government of India, single MGNREGA eFMS account at State level has been opened. Beside this, the State Government has also decided that w.e.f. 1st April, 2015 FTOs in eFMS Blocks will be signed by concerned Accountant and BDO who have been designated as 1nd and 2nd Signatory respectively. Regarding the signing of FTOs at Block level, some BDOs have raised the issues relating to the responsibilities of 1st and 2nd Signatory for payments of wages and material cost etc.

In this context, it is intimated that the roles and responsibilities of the BDO (Programme Officer) will be the same as prescribed in the MGNREG Act and guidelines. However, the guidelines regarding the signing of FTOs at Block level and roles and responsibilities of various persons at GP Line Departments level have been formulated as under:-

Payments of wages :- In order to ensure timely payments of wages, the time line notified for completion of various processes and sub processes after the closure of muster roll and responsibilities of each functionary vide this Department notification NoSMS16/2012-13-RDD(Misc. proceedings) dated 2nd March, 2015 is to be adhered to except that as per revised guidelines, the FTOs will now be signed by Block Accountant and BDO in place of Panchayat Secretary and Pradhan. After the closure of muster roll, it will be verified and signed by the

concerned Pradhan Gram Panchayat /Ward punch/ Beneficiary and Panchayat Secretary. Thereafter, it will be handed over to concerned Technical official for assessment. The concerned Technical official will complete the assessment of the muster roll and record it on the muster roll duly signed/verified by him. Necessary entries in the MB will also be made indicating the muster roll wise consumption of material. After measurement/ assessment and MB entry, the muster roll will be handed over to concerned Gram Rozgar Sewaks for uploading on MIS. Before uploading, the muster roll on MIS Gram Rozgar Sewaks will ensure that it is duly verified and signed by the Pradhan/Ward punch/ Beneficiary /Panchayats Secretary and Technical officials(TS/TE). If the muster roll is not verified /signed by any one of them it will not be uploaded on MIS and for delay in payments of wages, defaulting person will be held responsible. As soon as the wage list is generated it will be forwarded for payment through eFMS to Block. The concerned Accountant and BDO will digitally sign the FTOs. They can also randomly check the authentication of wage list. If they are not satisfied or have any doubt they can reject the same by giving reasons of rejection.

Procurement of Material and Payment of material cost:- To ensure procurement of material in an efficient and prudent manner, the procedure specified in chapter VIII in the Himachal Pradesh Panchayati Raj(Finance, Budget , Accounts, Audit, works, Taxation and Allowances) Rules ,2002 amended up to December,2012 is to be followed. Material shall be purchased according to the requirements and shall not ordinarily be purchased in large quantities above than the immediate requirement.

- (2) The immediate requirements of the Material shall be determined and approved by the Panchayat.
- (3) For the purpose of purchase of the procurement of the Material, Gram Panchayat shall constitute a sub-committee consisting the Pradhan, the Up-Pradhan, two ward members to be nominated by the Gram Panchayat, and the Secretary of the Gram Panchayat;
- (4) Material shall ordinarily be purchased either from the Controller of the Printing and Stationary department of the State government or from persons or firms who are the approved rate contractors on the list of the controller of stores. Himachal Pradesh, without inviting any tender or quotation.
- (5) Material may also be purchased and procured by the Panchayats from the open market in the following circumstances/manner, namely:-

- (a) when the value of Material to be purchased is more than fifty thousand rupees, by inviting tenders through advertisement in at least two newspapers having wide circulation in the area: or
- (b) when the value of Material is less than fifty thousand but more than one thousand rupees, by inviting quotations from at least three personel/firm; or
- (c) when the value of material is less than one thousand rupees, from the open market: ^{kali} Provided that when a person or firm, as the case may be, quoting lowest ~~rates~~ is unable to supply the material by the specified date and the same are urgently required and it is more convenient and without much extra expenses to purchase material from the person or firm who has quoted next higher rates, the same may be purchased from such person or firm by assigning reasons for the same, in writing, so that the said reasons are available at the time of audit of accounts.

It may be noted that as per decision of the State Government cement will be purchased only from the HP State Civil Supply Corporation. The line Departments will procure the material as per the prescribed procedure/ norms of their respective Departments.

The bills/ vouchers pertaining to the procurement of material shall be duly signed/ verified by the respective Pradhan gram Panchayat, Panchyat Secretary and the official incharge of store/material. Stock entry of the material procured is to be made in the stock register and reference of stock register is to be made on the bills/vouchers of material. The bills/ vouchers pertaining to the procurement of material by the Line Departments shall be duly signed/ verified by the respective Nodal officer and incharge of store/material.

Before uploading, the bills/ vouchers of material on MIS, Gram Rozgar Sewaks will ensure that the bills/ vouchers of material procured by Gram Panchyat is/are duly verified and signed by the respective Pradhan Gram Panchayat, Panchyat Secretary and the official incharge of store/material and in case of bills/ vouchers of material procured by Line Departments is/are be duly signed/ verified by the respective Nodal officer and incharge of store/material.

If the bills/vouchers are not verified /signed by any one of them it will not be uploaded on MIS. As soon as the material list is generated it will be forwarded for payment through eFMS to Block. The concerned Accountant and BDO will digitally sign the FTOs. They

can also randomly check the authentication of material list. If they are not satisfied or have any doubt, they can reject the same by giving reasons of rejection.

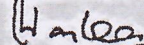
If any irregularities in the muster rolls, bills/vouchers is found, the persons who are authorised to verify and sign muster rolls and bills/vouchers shall be responsible for the same.

The Block Development Officers shall randomly check the authentication of vendors details entered in the MIS and in case bogus vendors are found, strict action may be initiated against the persons responsible for giving the details of such bogus vendors.

Some BDOs have also raised the issues that owing to other assignments, they will not be able to devote much time in the office to sign the FTOs. In this context, it is clarified that for signing the FTOs only laptop and dongle is required, which is available with all the BDOs, and FTOs can be signed even during the field visits.

Regarding the maintenance of cash book, it is clarified that the cash book on day to day basis or monthly basis is automatically generated by the NregaSoft at each level i.e. State, district, Block and GP level. The copy of the cashbook can be downloaded on daily or monthly basis and maintained at each level.

Yours faithfully,



(Dr. Ajay Sharma)

Director -cum- Special Secy (RD)
to the Govt. of Himachal

प्रेषक

निदेशक एवं आयुक्त (मनरेगा)
ग्रामीण विकास विभाग
हिमाचल प्रदेश

प्रेषित

- 1 समस्त उपायुक्त एवं जिला कार्यक्रम समन्वयक (मनरेगा)
हिमाचल प्रदेश
- 2 समस्त जिला विकास अधिकारी,
जिला विकास कार्यालय हिमाचल प्रदेश
- 3 समस्त खण्ड विकास अधिकारी
विकास खण्ड हिमाचल प्रदेश

दिनांक : शिमलासितम्बर, 2024

10/9/2024

विषय :-

महोदय / महोदया,

मनरेगा में निर्माण सामग्री की डबल पेमेंट व वेन्डर के चयन बारे।

विधान सभा की माननीय स्थानीय निधि ऑडिट समिति द्वारा विभाग के ध्यान में लाया गया है कि मनरेगा कार्यों में मजदूरों से निर्माण सामग्री को एकत्रित करवाया जाता है वहीं दूसरी ओर उसी कार्य के लिए वेन्डर्स से निर्माण सामग्री के बिल लेकर दोहरा भुगतान किया जा रहा है। यहां पर यह स्पष्ट करना उचित होगा कि मनरेगा के अर्न्तगत निर्माण सामग्री को एकत्रित किया जा सकता है परन्तु उसी कार्य के लिए वेन्डर्स से बिल लेकर उसका दोहरा भुगतान नहीं किया जा सकता है।

इस सन्दर्भ में यह स्पष्ट किया जाता है कि :-

1. सामग्री/वस्तुएं खरीदते समय भारत सरकार के सामान्य वित्तीय नियमों या राज्य वित्तीय नियमों में बताए गए सिद्धांतों का सावधानीपूर्वक पालन किया जाना चाहिए और सभी संबंधित अभिलेखों को किसी प्राधिकारी या जनता द्वारा जांच के लिए अति सावधानीपूर्वक रखा जाना चाहिए।
2. सभी खरीद आदेशों को राज्य सरकार के उस सक्षम अधिकारी द्वारा मंजूरी दी जानी चाहिए जिसके पास इस तरह की वित्तीय शक्तियां हो। किसी भी सूरत में इस तरह का पदाधिकारी विकास खण्ड अधिकारी की रैंक से नीचे का नहीं होगा। इस तरह की वित्तीय शक्तियों को आगे प्रत्यायोजित नहीं किया जाएगा।
3. सामग्रियों की अत्याधिक खरीद से बचा जाना चाहिए। सामग्री पहुंचाने का आदेश ऐसे समय पर देना चाहिए कि सामग्री पहुंचाए जाने के तत्काल बाद उसका उपयोग किया जा सके। किसी भी स्थिति में खरीदी गई सामग्री को उसकी आपूर्ति के बाद एक महीने से अधिक समय तक बिना उपयोग के नहीं रखा जाना चाहिए।
4. सामग्री के लिए अग्रिम भुगतान नहीं किया जाना चाहिए। इसका उत्तरदायित्व सम्बन्धित खण्ड विकास अधिकारी का है क्योंकि सामग्री की अदायगी खण्ड विकास कार्यालय द्वारा की जाती है।
5. सामग्री की गुणवत्ता की जांच को सुनिश्चित किया जाना चाहिए जिसके लिए सैंपल की अधीकृत लैब से टेस्टिंग भी की जानी चाहिए।

अतः उपरोक्त जारी निर्देशों का सख्ती से पालन करें।

भवदीय,

निदेशक एवं आयुक्त (मनरेगा)
ग्रामीण विकास विभाग हि0 प्र0

No. SMS-8/2017-18-RDD (MPR)
Government of Himachal Pradesh
Department of Rural Development

From

The Pr. Secretary (RD) to the,
Government of Himachal Pradesh.

To

All the Deputy Commissioners-cum-
District Programme Coordinators (MGNREGA),
in Himachal Pradesh

Dated: Shimla-9 18th May, 2017

Subject:

Divisional level review meetings held on 15th & 16th
May, 2017 at Dharamshala and Mandi respectively.

Sir/ Madam,

During the divisional level review meetings held on 15th and 16th May, 2017 at Dharamshala and Mandi respectively, the implementation of MGNREGA and other RD programmes was reviewed. Besides this, the inspection of MGNREGA record maintenance and inspection of MGNREGA works was also carried out by the undersigned alongwith a team of officers from State Headquarters.

During the inspection of record of some of the Gram Panchayats of district Kangra and Mandi, the following shortcomings were observed:-

- 1 Most of the Gram Panchayats have not properly maintained the 7 new registers. The registers which were to be printed have not yet been printed at all (part B of register I, register-III) and the information which was to be downloaded from MIS and pasted on the registers was also not pasted properly on the registers. Proper paging on the registers was also not marked. Some information on assets register (assets ID signature and details of expenditure etc.) was also not filled-up. The information on register No. VII (material register) was also found incomplete as in most of the cases the detail of stock register and inventory of material was not mentioned and signatures of Technical Persons were also not put on the register.
- 2 The stock register was also not maintained properly. The details of items, cost, carriage cost and details of disposal of material etc. have not been mentioned.
- 3 The information regarding verification and updation of job cards uploaded on MIS was found incorrect as in most of the cases the job cards were not verified and updated. The details like households photographs bank account number, aadhar number were not verified. Similarly, the details of employment demanded, provided and wages paid etc. were also not updated in the job cards.
- 4 In most of the cases, the MGNREGA cash books maintained at GP level were not authenticated by Pradhan and Panchayat Secretary.
- 5 On test check of MBs, the following discrepancies were found:-

- 4.3
- (i) Instead of muster roll assessment, work assessment on completion of work was done.
 - (ii) No payment order on the MB is being recorded by Pradhan and Panchayat Secretary. Even the technical persons responsible for entering the records in the measurement book have not signed the MB.
 - (iii) The detail of start of work, closing of work, date of record entry and period of muster roll have not been recorded in the MB.
 - (iv) Consumption of material is not being recorded in the MB.
 - (v) On the test check of MB it has been found that some pages are kept blank to enter the measurement of work in back date. It is the violation of the filling of MB instructions.
 - (vi) Works are being started without freezing of DPRs resulting into delay in payment of muster rolls / material.
15% contractor profit and overhead charges are being deducted in some Panchayats and not being deducted in other Panchayats of the same block. Whereas as per instruction 15% contractor profit and overhead charges are to be deducted by each GP on each muster roll.
 - (vii) In some cases, the cost of construction of citizen board in lump sum has been booked in MB without any bill and vouchers.
 - (viii) Necessary certification regarding work done as per specification is not being recorded on the MB.
 - (ix) MBs are not being verified by the Accountants / BDOs at any stage.
 - (x) In most of the Gram Panchayats MGNREGA Master Circular and SAMARTHYA Technical Manual were not available. Whereas as per instructions both these manuals must be available in each GP.
 - (xi) It was informed that Information Boards are either not installed or installed with incomplete information and specification. Whereas as per directions cemented information board must be installed at each completed work site with specific information.
 - (xii) Some of the record like estimates, technical sanction, work file, bills vouchers, stock register etc. were not shown to the inspecting team. All these record are also required to be maintained properly. (the documents in work file were not maintained in chronological order and in some cases complete documents were not kept in the work file)
 - (xiii) It was also observed that even in the same block there was no uniformity in the maintenance of record.
 - (xiv) During inspection, it has been found that BDOs are not inspecting the record being maintained at GP level. Necessary training regarding maintenance of 7 new registers was not imparted by the block to the panchayat officials.
 - (xv) In most of the cases, the full nomenclature of the items executed is not being recorded in the MB in the absence of which the rate of item can not

be verified. Besides this, in the item of carriage of material, the lead has not been mentioned.

- (xvi) In most of the cases, the unit of the material purchased has not been properly entered in the stock / MB. For example, the unit of purchase of sand has been mentioned in number of trolleys whereas the exact unit of sand is to be in cubic meters / cubic feet.

During the inspection of some MGNREGA works, the following shortcomings have been observed:-

- (i) Proper information boards giving desired details of assets have not been installed. The information boards installed at work site were not displayed properly.
- (ii) **Some of the assets created were not found as per the measurement recorded in the MB.**
- (iii) The quality of some of the assets created was found very poor / below specification.

During the course of discussion and inspection of maintenance of record specifically MB, it was observed that there is lack of coordination between the DDs-cum-POs, BDOs and Technical staff. It has been found that the Executive Engineers, Assistant Engineers and JEs do not test check the works executed under the supervision of Takniki Sahayaks. In order to ensure proper coordination amongst the Technical and non Technical staff, the following steps are required to be taken immediately:-

- (i) The Executive Engineer (Dev) shall test check atleast 15 to 20 GPs in his division in a month.
- (ii) The shortcomings noticed during the test check shall be intimated to all the BDOs of the division through respective Deputy Commissioner.
- (iii) The Assistant Engineers shall test check atleast 20 to 25 Panchayats in a month in their respective blocks and shall report the shortcomings to the BDOs through Executive Engineer of their division.
- (iv) All the Takniki Sahayaks shall be under the Technical and administrative control of Circle In-charge (Junior Engineer). Since most of MGNREGA works costing 1.50 lakhs are being executed, therefore, all Junior Engineers shall test check all the MGNREGA works in their respective Circle / GPs and report to the BDOs for taking corrective measures immediately after conducting the inspection.
- (v) The Block Development Officer shall organise one day training for Takniki Sahayak at block level for the recording of measurement, entry in MB, preparation of estimate, maintenance of work file and quality management of assets.
- (vi) The Assistant Engineers and Junior Engineers shall impart the training to the Takniki Sahayaks.
- (vii) The BDOs shall organise such technical refresher trainings at regular intervals.

- (VIII) In order to ensure proper maintenance of record at GP level, the Block Development Officers shall organise training for GRS, Panchayat Secretaries and Takniki Sahayak at block level on regular intervals.
- (IX) The BDOs shall inspect all the GPs and ensure that all records are maintained properly and updated. The shortcomings noticed during the inspection shall be conveyed to all concerned for compliance and discussed in the monthly meetings.
- (X) The BDOs shall ensure that all instructions / guidelines issued by the Directorate are conveyed to the Panchayat level officials.

You are requested to issue necessary directions to all the BDOs / DD-cum-PO, DRDA of your district to take immediate corrective measures to rectify the above mentioned shortcomings and ensure that the Gram Panchayats are inspected regularly by all concerned.

Yours faithfully,



(R. Selvam)

Director-cum-Ex-Officio Secretary (RD)
to the Government of Himachal Pradesh.

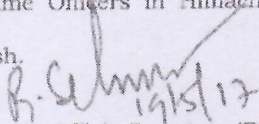
Endst. No. as above

dated : Shimla

18th May, 2017

Copy for information and necessary action is forwarded to:-

- 1 All the Deputy Commissioners-cum-DPCs (MGNREGA) in Himachal Pradesh.
- 2 The Executive Engineer (Dev) Mandi, Kangra and State Headquarters.
- 3 All the Dy.Directors-cum-Project Officers, DRDAs, in HP.
- 4 All the Block Development Officers-cum-Programme Officers in Himachal Pradesh.
- 5 All the Assistant Engineer (Dev) in Himachal Pradesh.



Director-cum-Ex-Officio Secretary (RD)
to the Government of Himachal Pradesh